

A G E N D A
BOBCAT BACKERS SOCIETY
ANNUAL GENERAL MEETING
Meeting via ZOOM
Sept 28th, 2021

- 1.Call to Order
 - 1.1.Introduction of Guests and Board Members
 - 1.2.Verification of quorum
- 2.Review & Approval of Agenda
- 3.Approval of Minutes of Previous Annual General Meeting (motion to accept) October 21, 2020 ([BBS AGM Oct 21_2020 \(rockyview.ab.ca\)](#))
- 4.Reports
 - 4.1.Treasurer
 - 4.1.1.Previous Fiscal Year Audited Financial Statements (motion to accept)
 - 4.1.2.Current account balances: General and AGLC
 - 4.2.Board
 - 4.2.1.Bylaw Amendments (if needed): Special Resolution (see page 2) (motion to approve) Bylaws: <https://bowvalley.rockyview.ab.ca/pdf/bbs-bylaws-2019>
- 5.Standing Business
 - 5.1.Organization Structure Review: (membership, insurance, business plan)
 - 5.1.1.Membership
 - 5.1.2.Insurance
 - 5.1.3.Business plan
 - 5.2.Social media platform updates - Facebook, Instagram, Twitter, etc
 - 5.3.Fundraising update:
- 6.New Business
 - 6.1.Fundraising Opportunities: Approved and new for Consideration
 - 6.1.1.Another Bottle Drive: September 28-Oct 2.
 - 6.1.2.Dieleman Christmas catalogue sale
 - 6.1.3.Charity Tap
 - 6.1.4.Dips
 - 6.1.5.Anything grows poinsettia
 - 6.1.6.Grants
 - 6.1.7.New Ideas
 - 6.2.Meeting dates for 2021/2022
- 7.Elections
 - 7.1.Dissolution of the current Board (motion to dissolve the current executive
 - 7.2.Election of New Board Members: Chair, Vice-Chair, Secretary, Treasurer, Three Members at Large (elect or acclaim)
 - 7.3.Two Financial Auditors (members w/o signing authority and no relations) (elect or motion to appoint)
- 8.Signing Authority Change (if new executive elected): (motion to remove & replace)
- 9.Next Meeting
- 10.Adjournment

Executive Transition Action Items:

- 1) **Chair:** Notify Corporate Registries, in writing, of all new and returning Executive/Officers
- 2) **Chair** Submit Special Resolution re bylaw changes to Corporate Registries (if needed)
- 3) **Chair:** Notify AGLC, in writing (form on AGLC website), of all new and returning Directors/Officers
- 4) **Chair:** Notify AGLC, in writing, of approved bylaws once received from Corporate Registries (if needed)
- 5) **Vice-Chair:** Arrange updating of website with new names and contact information (if needed)
- 6) **Vice-Chair:** Source and distribute information on resources, support, training available for board (if needed) such as ASCA, AGLC, Alberta Board Development, etc.

- 7) **Treasurer:** Set appointment with bank to change signing authorities (if needed). Update banking portfolio. Arrange for annual audit.
- 8) **Secretary:** Provide summary (or draft minutes) of meeting to all members and interested parties