

## Bow Valley High School Fundraising Society Meeting Minutes

Tuesday, May 21st, 2019

Location: Rockyview Hotel, Cochrane AB

In Attendance: Judy Heck, Susan Brauss, Tracy Bruins, Mia Kruger, Julia Grohn

### 1. Welcome/Introductions

The inaugural meeting was called to order at 6:40 p.m. by Julia Grohn.

### 2. Approval of Agenda

The agenda was approved by Susan Brauss, 2nd by Tracy Bruins.

### 3. Discuss possible names for group

Fundraising name: Tracy Bruins suggested the name of Bobcat Backers. The group amended the name to the **Bobcat Backers Society**. The group unanimously voted in favour of the new name. Carried.

### 4. Choose Executive and Formalize Status

#### a. Membership Positions Open for Voting:

Membership Position	Nomination	Executive for 2019-2020
Chair	Judy Heck nominated Julia Grohn as Chair. Susan Brauss 2nd the motion. No other nominations on the floor. Julia accepted the nomination. Approved by acclamation x 3. Carried.	Julia Grohn
Vice-Chair	Julia Grohn nominated Susan Brauss as Vice-Chair. Judy Heck 2nd the motion. No other nominations on the floor. Susan accepted the nomination. Approved by acclamation x 3. Carried.	Susan Brauss
Secretary	Julia Grohn nominated Judy	Judy Heck

	Heck as Secretary. Susan Brauss 2nd the motion. No other nominations on the floor. Judy accepted the nomination. Approved by acclamation x 3. Carried.	
Treasurer	Judy Heck nominated Mia Kruger as Treasurer. Julia Grohn 2nd the motion. No other nominations on the floor. Mia accepted the nomination. Approved by acclamation x 3. Carried.	Mia Kruger
Members at Large	Julia Grohn nominated Tracy Bruins for a Member at Large. Susan Brauss 2nd the motion. No other nominations on the floor. Tracy accepted the nomination. Approved by acclamation x 3. Carried.	Tracy Bruins

Some parents/guardians and community members have expressed interest in participating in the fundraising Society as members at large. **Action:** Julia will contact the ones she knows of to inform them that positions are still available. It was also suggested that the Society invite members of the Leadership Group at school to participate in Society meetings. **Action:** The Society will discuss this with Mr. Reilly at the June meeting.

- b. Status of Group: Julia reviewed the difference between a fundraising group and a fundraising society. Following the discussion, Susan Brauss made a motion that this fundraising committee become a "Society", seconded by Mia Kruger. Unanimously carried.

## 5. Choose Options for Money Raised

What are priorities for money raised by the fundraising group? The group concluded that monies raised by the Bobcat Backers Society would go toward items or initiatives that would benefit the entire school population.

- Some school needs were discussed, including: 1. redesigning the front entrance/front office of the school to make it more welcoming; 2. additional

televisions for the school for continual announcements/communications; 3. a new PA system; 4. a school mascot; 5. a score clock for the gym.

- Julia suggested the Society meet with Bow Valley High School Administration to see what perceive are needs for the school. **Action:** Julia will contact Mr. Jim Reilly to set up a meeting with the Society in June (tentative dates: June 11, June 13, June 18, June 20, 2019) at 6:30 p.m., Bow Valley High School Learning Commons). The Bobcat Backers Society will have a general meeting following.

## 6. Fundraising Ideas

- Community Event i.e. “Gala” for Christmas: Julia has a lead on a potential performer who may be agreeable to perform at a fundraising event for the school, perhaps late November, early December 2019. Discussion occurred around a venue (such as the Bow Valley High School gym to accommodate a large number of people), increasing the amount of the price of a ticket by \$5.00, which would go towards the Society, securing donations from corporate sponsors such as Calgary Stampede Foundation, WestJet, etc., having a raffle or 50/50 draw. Participation by students, such as the school choir/band could also be involved if there wasn’t a conflict with the date. Staff and parent participation would also been needed to make the ‘gala’ a success. A backup plan e.g. Hypnotist, another Alberta performer, was also discussed.
- Grant Applications: Can be looked at once the Bobcat Backers officially has “Society” status.
- Casino - Is probably not an option because our Band conducts one. This option was tabled to a future agenda item.
- Outdoor Movie: Was suggested.

## 7. Open Floor/Round Table Discussion

- a. Bobcat Backers Society Bylaws: Judy will draft the Bylaws and start on the Society status forms using Friends of Mitford Bylaws and the Alberta School Council Association Operations and Best Practices as a guide.
- b. Bank of Choice: Mia will contact Alberta Treasury Branches (ATB) Financial to see about opening an account for the Society.
- c. Mission Statement: Susan suggested we have a Mission Statement, Procedures (such as teachers requesting funds must go the the BVHS Admin first, complete a brief request form) etc.
- d. Contact Information: A Gmail Address (bobcatbackerssociety@gmail.com), Mailbox at School for Society mail/correspondence, a Bobcat Backers menu separate from the School Council one on the BVHS website were all discussed. Judy will start working on these and communicate with Mr. Reilly. FaceBook, Twitter, Instagram accounts for the Society were also discussed and will be put on hold in the Parking Lot of agenda items for now.

- e. Informing Parents/Staff about the Society: It was suggested that at least one of the Society executive members be present at Highschool - 101, Grade 9 - 101, School Open House and have a table/sign at the first Parent/Teacher Interview evening to familiarize parents/guardians/staff and students about the Society and its members and to encourage interest/participation in the Society by parents/guardians. We will discuss this with Mr. Reilly and also ask that he include brief information about the Society in one of the Bobcat Tracks communications when appropriate.

8. Adjournment and next meeting date.

The next meeting Time and Date - June 20, 2019, 5:15 p.m. at Bow Valley High School.

The meeting was adjourned at 8:30 p.m.