

A G E N D A
BOBCAT BACKERS SOCIETY
ANNUAL GENERAL MEETING
Meeting via ZOOM
October 21, 2020 @ 7:00 PM

- 1.0 Call to Order
 - ❖ Introduction of Guests and Board Members
 - ❖ Verification of quorum
- 2.0 Review & Approval of Agenda
- 3.0 Approval of Minutes of Previous Annual General Meeting (*motion to accept*)
May 21, 2019? (<https://bowvalley.rockyview.ab.ca/pdf/bbs-may-2019>)
- 4.0 Reports
 - 4.1 Treasurer
 - 4.1.1 Previous Fiscal Year Audited Financial Statements (*motion to accept*)
 - 4.1.2 Current account balances: General
 - 4.2 Board
 - 4.2.1 Bylaw Amendments (if needed): Special Resolution (see page 2)(*motion to approve*) Bylaws: <https://bowvalley.rockyview.ab.ca/pdf/bbs-bylaws-2019>
- 5.0 Standing Business
 - 5.1 Organization Structure Review: (membership, directors, voting, accountability, insurance, business plan)
 - 5.2 Receipt of current "Wish List" requests (school, school council) **for information only**
- 6.0 New Business
 - 6.1 Fundraising Opportunities: Approved and new for Consideration:
 - 6.1.1 Bottle Drive: September 28-Oct 2. Dieleman Christmas catalogue sale.
 - 6.1.2 Casino: **We don't have an opportunity to do one.**
 - 6.1.3 Consideration of Non-Gaming Fundraisers to increase General Account
- 7.0 Elections:
 - 7.1 Dissolution of the current Board (*motion to dissolve the current executive*)
 - 7.2 Election of New Board Members: Chair, Vice-Chair, Secretary, Treasurer, Three Members at Large (*elect or acclaim*)
 - 7.3 Two Financial Auditors (members w/o signing authority and no relations) (*elect or motion to appoint*)
- 8.0 Signing Authority Change (if new executive elected): (*motion to remove & replace*)
- 9.0 Next Meeting
- 10.0 Adjourn

Action Items:

- 1) **Chair:** Notify Corporate Registries, in writing, of all new and returning Executive/Officers
- 2) **Chair:** Submit Special Resolution re bylaw changes to Corporate Registries (if needed)
- 3) **Chair:** Notify AGLC, in writing (form on AGLC website), of all new and returning Directors/Officers
- 4) **Chair:** Notify AGLC, in writing, of approved bylaws once received from Corporate Registries (if needed)
- 5) **Vice-Chair:** Arrange updating of website with new names and contact information (if needed)
- 6) **Vice-Chair:** Source and distribute information on resources, support, training available for board (if needed) such as ASCA, AGLC, Alberta Board Development, etc.
- 7) **Treasurer:** Set appointment with bank to change signing authorities (if needed). Update banking portfolio. Arrange for annual audit.
- 8) **Secretary:** Provide summary (or draft minutes) of meeting to all members and interested parties