

**Draft**

**Bow Valley High School Council Meeting Minutes**  
**Learning Commons Thursday, May 9, 2019 @ 7:00 p.m.**

In Attendance: Jason Ness, Judy Heck, Susan Brauss, Valerie McCracken, Fiona Gilbert, Tracy Bruins, Kari Rose, Mia Kruger, Jim Reilly (Principal), Scotty Bloxham (Assistant Principal)

Regrets: Julia Grohn

1. Call to Order

The meeting was called to order at 7:05 p.m. by Jason Ness.

2. Approval of Agenda

The agenda was approved by Val McCracken, 2nd by Kari Rose.

3. Approval of Minutes of April 11, 2019

The minutes of the April 11, 2019 School Council meeting were approved by Val McCracken, 2nd by Kari Rose.

4. New Business

- a. **Hand dryers:** A request for new hand dryers was submitted a while ago.
- b. **Learning Support for next year:** K&E Grade 10 core classes - Math, Science, Social, LA 10-4. 10-4 will be blended with 20-4. Students can do a combination of K&E and regular core classes. Grade 9 K&E students may be incorporated within regular classes, depending on the number of students.
- c. **Fundraising Committee:** Judy will contact Julia Grohn to get the first meeting set up.
- d. **Hub of Information for students:** It was suggested that there be some type of "Hub of Information" for students to let them know about extra-curricular activities, clubs, sports, etc. and also to include this information in the weekly Bobcat Tracks.

5. Report from the Board of Trustees - Fiona Gilbert

- a. **Changes to Board Policies:** The Board of Trustees has made changes to policy 7 (Board Operations) and divided it into 2 policies - Board Operations and Board Remuneration/Professional Development. The Board also approved and streamlined policy 22 (Community Use of School Facilities and Equipment). When possible, access to schools will be made available to community groups, the rates of access have changed, use of equipment, and penalties for no shows. Board Policies can be viewed at: [http://www.rockyview.ab.ca/board\\_policies/board-policies](http://www.rockyview.ab.ca/board_policies/board-policies)

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- b. **Chestermere Schools:** The Board voted to change the grade configurations of four schools serving K – Gr. 9 students in Chestermere. This will not be based on geographical boundaries, but has been based on the desire of parents to ensure RVS' youngest students are served in their community and that peer groups move together.
- c. **New Minister of Education:** Adriana LaGrange was appointed as the Minister of Education on April 30, 2019.
- d. **Provincial Budget:** A provincial budget is not anticipated until Fall. A government panel has been appointed to review spending in the province. Boards have to have their budgets submitted and approved for June. The Board will communicate to the government that they want funding allocation for schools reviewed.
- e. **Planning:** Planning continues and the Board encourages constituents to reach out to the Minister and MLAs to advocate on key educational issues such as, instructional resource fees. School calendar exceptions and the 2020-2021 calendar are being worked on.

6. Report from Administration

- a. **Staffing Update:** Almost all of the positions for the next school year have been filled.

<b>Staff leaving</b>	<b>Staff coming</b>
Gemma Mousley Mr. Makkreel Mr. K. Smith Mrs. D Johnson (retired) Mrs. J Higgins (retiring)	Janette Young-Larocque (Office staff) Scott Thompson Craig Lucas Jill MacEachen Katy Cahoun Teresa Fowler (replacing Jan Higgins) Devon Sawby (2nd Assistant Principal)

- b. **Spring Budget:** The Spring Budget has been communicated. The Spring budget is a 'best guess' scenario for BVHS budgeting. Mr. Reilly indicated that this budget should keep staffing at its current status. Currently, 704 students are registered for the Fall term.
- f. **Chartwells:** Chartwells will not be renewing their contract with RVS district because it hasn't been financially viable. Seven schools had Chartwells. This has gone back to the school's principal's to work out the next steps and what their schools need (e.g. kiosks, RFPs for a food service provider, etc.)
- g. **Parent Satisfaction Survey:** Parents are encouraged to complete the RVS Parent Satisfaction Survey which will be open until May 31, 2019. The survey helps Rocky View and its schools shape their future by providing feedback into the jurisdiction's progress towards achieving the goals and outcomes outlined in its 2015-2019 Four Year Plan. Staff and students also complete the survey. The survey can be accessed at: [https://www.surveymonkey.com/r/RVSParent\\_19](https://www.surveymonkey.com/r/RVSParent_19)
- h. **Hour Lunch Email:** Changes have been made to RVS Collective Agreement, bringing it in line with the recently updated *Employment Standards Code*. Effective September 2019, RVS must provide all staff with a 30-minute rest break each day, a departure from the current 20-minute break provided. To achieve the required rest breaks for staff, RVS

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will have to extend its 40-minute lunch break to 60 minutes. The subsequent impact of this change is that the length of the school day will need to be extended system-wide, to ensure RVS achieves the required number of instructional hours. RVS is considering two options to comply with these requirements. Parents are invited to provide feedback via an online survey until May 23, 2019, at 9 a.m. Responses will be shared with RVS' Board of Trustees and senior administration and used to guide the decision-making process. The link to the online survey can be accessed at:

[Parent\\_30\\_Minute\\_Rest\\_Break\\_05\\_2019.pdf](#)

- i. **Playbook:** Admin will be engaging staff, students and parents to share ideas and contribute to a school "*Playbook*", which has to do with the next 4-year plan for the school. Mr. Reilly will let parents know when the meeting is going to occur, likely September, early October 2019.
- j. **Grade 9 "101" and Highschool "101":** Admin and teaching staff are thinking of holding a Grade 9 "101" for new parents/students entering BVHS in the Fall in June. There will be an open house for grade 9 students and new students to BVHS at the end of August. Admin is also going to hold a Highschool "101" information session, probably the 2nd week in September after school starts.

### 9. Next Meeting

There will not be a School Council meeting in June. The next School Council meeting will be **Thursday, September 12, 2019 @ 7 p.m.** in the Learning Commons. The **Annual General Meeting** will be held in conjunction with this meeting.

### 10. Adjournment

The meeting was adjourned at 8:15 p.m.