

Bow Valley High School
School Council Annual General Meeting Minutes
BVHS Learning Commons – Thursday, September 12, 2019 @ 7:00 p.m.

In Attendance: Jim Reilly (principal), Mrs. Sawby and Ms. Elliott (assistant principals), Fiona Gilbert (trustee), Jason Ness (chair), Kari Rose, Judy Heck, Susan Brauss, Tracy Bruins, Mia Kruger, Julia Grohn, Mandy Kellock, Janet Cheverie, Pauline Hymus

1. Call to Order

The Annual General Meeting was called to order by Jason Ness at 7:03 p.m. by Jason Ness.

a. **Introduction** of Executive Members and Attendees.

b. **New Business:** BVCares - Staff presentation (out of respect to presenters, this will precede other business)

Tara Sly, Heather Holliday, Marsha Williams-Day presented Bow Valley (BV) Cares, the school's vision for learning and focus on growth, which was developed during the recent Professional Learning Day. Participants were lively engaged discussing the following core concepts/passions for learning:

Connect → Authentic → Responsive → Entirely → Supportive

2. Approval of Agenda

The agenda was approved as circulated by Kari Rose, 2nd by Tracy Bruins. Carried.

3. Approval of Minutes of BVH School Council AGM September 27, 2018.

Motion: Kari Rose moved to accept the minutes of BVH School Council AGM of September 27, 2018. 2nd by Mia Kruger. Carried.

4. Council Reports (Chair's Report of Council Activities 2018/2019)

Motion: Tracy Bruins moved to accept the chair's report. 2nd by Mandy Kellock. Carried. (report attached)

5. Principal's Report - Jim Reilly

A. **Student Enrollment:** Mr. Reilly reported that there are 753 students enrolled at BVHS. This is approximately 50 more students than anticipated.

B. **Cosmetology Program:** Starting September 26, 2019, BVHS will be running the COSMO 10 curriculum. The Cosmetology program is being run in collaboration with Delmar College.

C. **School Space:** Administration is working on reconfiguring the Learning Commons and Room 1042 to accommodate classes/students.

- D. **Accountability Pillar Overall Summary:** Mr. Reilly shared the May 2019 interim results of the school's Accountability Pillar. The Pillars take in several factors and data and piece it together for the purpose of increasing emphasis on achieving outcomes, reporting results and using results for informed decision-making for the purpose of improving programs and student results in subsequent years. The interim results for BVHS look very similar to last years. The school scores high to very high on: being safe and caring, parental involvement, and school improvement. BVHS has a low drop out rate. Again Math PAT scores were low, but this year every student in grade 9 will start out taking Math 9.3, followed by their regular math curriculum.
- E. **Week of Welcome:** Every staff member was involved in the week of welcome. A guest speaker from Young Leaders World (<http://youngleaders.world/>) presented "See The Possibilities."

6. Report from the Board of Trustees - Fiona Gilbert

A. School Start Up

The 2019/2020 school is underway and off to a great start. RVS has welcomed over 900 new students across the jurisdiction, which is about 300 students more than anticipated, which brings enrolment numbers to about 25,562 students (as of Sept 3). This number will continue to fluctuate throughout the month and official numbers will be calculated as of September 30th. This is an important date as provincial per student funding is calculated based on this official number.

B. Budget

As reported earlier this year, the Government of Alberta will table the provincial budget sometime in the Fall so final funding amounts are not known at this time, which makes it extremely difficult for the division and schools to properly allocate resources as we don't know what resources we will have once the budget is announced, likely in late October.

Keeping with the budget theme, the GOA has released the recommendations from the MacKinnon Report on Alberta Finances and included in the 26 recommendations on how to curb government spending, there are two that directly impact K-12 education.

<https://www.alberta.ca/mackinnon-report-on-finances.aspx>

C. Education Act and New Regulations

With the implementation of the new Education Act and corresponding regulations (replacing the School Act), effective September 1 all Alberta schools are now following a new set of rules and guidelines. While similar in a lot of ways, there are differences, and these will be addressed over the coming months by the Board and our administration by reviewing and adjusting current policies and procedures where needed to make sure that we are in alignment with current legislation.

D. Transportation

Transportation and bussing is always a hot topic at the beginning of the school year and maybe more so this year as we are seeing more the impacts of changes to services levels as we have looked to manage the transportation portfolio. This has resulted in adjusted bell times, longer rides for some, shorter ones for others, and busses running at full capacity wherever possible. RVS transportation is working very hard to adjust routes and timings as needed. As an FYI, between Aug 15 and the first day of school, RVS transportation received over 1000 new registrations for bussing.

The new transportation regulation allows boards to again charge fees for those choosing to ride the bus. For RVS, the Board approved its transportation fee schedule for the 2019/20 school year on April 4, 2019, in accordance with the then legislated School Act – Student Transportation Regulation and continues to gather information about the impact of the revised regulation.

E. Organizational Meeting

The annual Organizational Meeting of the Board will take place on Thursday September 19th. This is the time when the board elects/appoints members to serve as Chair, Vice Chair, various Committee memberships and Board representatives for the year.

7. New Business

- a. **Fundraising Society:** A group of parents came together in May 2019 to form a new fundraising committee for BVHS. Bobcat Backers Society (BBS) is the name of the new fundraising group. Bylaws were written and the group has recently submitted an application for Incorporation to the Corporate Registry in Edmonton. Approval of Incorporation of BBS is pending. Members are: Julia Grohn (Chair), Susan Brauss (Vice Chair), Mia Kruger (Treasurer), Judy Heck (Secretary), Tracy Bruins (Member at Large). The group has started looking into fundraising events and initiatives for the school.
- b. **School Playbook:** Beginning September 2019, School Education Plans and School Annual Result Reports traditionally presented to school communities will be replaced with 'a school playbook.' The playbook aligns with a new human-centred design process being employed that builds deep empathy for the needs of those schools are designing for, generates tons of ideas, focuses on testing and sharing those ideas, and eventually puts the best innovative ideas to work. The Playbook incorporates feedback from students, parents, staff and different stakeholders, which is compiled into a report and submitted to RVS. Parents/Guardians still have an opportunity to provide feedback on BVH School's Playbook. BVHS's playbook will be submitted on October 15, 2019. Mr. Reilly circulated the Conditions for Innovation in RVS data and findings of the LEARN design principles (**L**everage, **E**ngage, **A**ppreciate, **R**eflect, **N**urture).

8. Elections

a. Dissolution of Council

Jason Ness declared that the current school council members be dissolved.

b. **Nominations & Election of Board Members for 2019-2020:** (Chair, Vice-Chair, Secretary)

Jason Ness reported that he is taking a sabbatical, will be travelling a lot and does not feel he will be able to continue as Chair of the BVH School Council. A new Chair is needed.

Motion: Mia Kruger nominated Kari Rose as the new Chair for BVHS Council. Jason Ness 2nd the nomination. Kari accepted. There were no other nominations. Kari Rose became the 2019/2020 Chair by acclamation.

Motion: Jason Ness nominated Tracy Bruins to be elected as Vice Chair for BVHS Council. Susan Brauss 2nd the nomination. Tracy accepted. There were no other nominations. Tracy Bruins became the 2019/2020 Vice Chair by acclamation.

Motion: Jason Ness nominated Judy Heck to continue as Secretary for BVHS Council. Mia Kruger 2nd the nomination. Judy accepted. There were no other nominations. Judy became the 2019/2020 Secretary by acclamation.

Action Items:

- i. **Chair:** Notify School Division, in writing, of all new and returning Executive Members. Provide chair's report at the AGM and submit to RVS, along with the minutes of the School Council Meetings for the past year.
- ii. **Chair:** Notify ASCA, in writing (form on ASCA website), of new Chair and contact information
- iii. **Chair:** Meet with principal
- iv. **Vice-Chair:** Arrange updating of website with new names and contact information (if needed)
- v. **Vice-Chair:** Source and distribute information on resources, support, training available for executive (if needed) such as ASCA, School Division, etc.
- vi. **Secretary:** Provide summary (or draft minutes) of meeting to all members and interested parties

9. Meeting Schedule for 2019 - 2020

School Council Meetings will continue to be the second (2nd) Thursday of each month unless indicated otherwise.

Next Meeting: Thursday, **October 10, 2019 @ 7:00 p.m.** BVHS Learning Commons.

SC Meeting Dates 2019	SC Meeting Dates 2020
November 14, 2019	January 9, 2020

	March 12, 2020 May 14, 2020 AGM: September 2020 - Date TBD
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Joint School Councils/Board of Trustees Liaison Meetings: Thursday, **November 7, 2019** and Thursday, **March 26, 2020**.

10. **Adjournment**

The AGM was adjourned at 8:53 p.m. by Jason Ness.

School Council Chair's Report
Annual General Meeting of Bow Valley High School Council
September 12th, 2019

School Council Executive Members

Chair: Jason Ness

Vice-Chair: Kari Rose

Secretary: Judy Heck

Meetings

School Council met 8 times, generally on the second Thursday of each month:

2018	2019
Thu., Sept 27	Thu., Jan 10
Thu., Oct 18	Tue., Feb 14
Thu., Nov 8	Thu., Mar 14
	Thu., Apr 11
	Thu., May 9

Summary of Council Activities:

- i. Attended academic awards ceremonies
- ii. Attended RVS Joint School Council Meetings at RVS Education Center
- iii. Attended BVHS Open House
- iv. Attended Student Led Conferences and staffed a meet-and-greet table
- v. Conducted school tour for parents and gave feedback on potential future improvements to facilities
- vi. Provided forum and opportunity for a fundraising committee to be formed on behalf of the school
- vii. Reviewed ASCA resolutions and voted by proxy at AGM
- viii. Hosted speakers from Guidance Department
- ix. Organized a teacher meal on Student Led Conference evening

Challenges:

Maintaining an active parent presence on council is a challenge, but we made strides over the previous school year, and never had to cancel a meeting due to lack of quorum. Finding a role for council in the greater school environment was a challenge, and it is my hope that future councils might have both the desire and the human resources to play a more active role in contributing in some manner to school life, whether it be through planning an event, coordinating volunteers, serving as a more robust forum for parent education and information, or whatever manner council might be of greater service to the school and its broader community.

Successes:

As a group, we were involved in a number of school-based functions, and found opportunities to connect with a number of parents meaningfully. We were able to create the conditions for a fundraising society to be founded (re-founded?), and resumed a previous tradition of providing a meal for teachers before Student Led Conferences one evening.

I would like to thank Kari Rose and Judy Heck for their commitment and efforts as Vice-Chair and Secretary respectively.

Jason Ness, Chair