

**BOW VALLEY HIGH SCHOOL COUNCIL**  
**ANNUAL GENERAL MEETING MINUTES**  
**October 7, 2015 - School Commons**

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In Attendance: Rob Kimura (Principal), Valerie McCracken, Karen Packer, Kim Poulsen, Judy Senior, Francine Wieliczko

1. Welcome and Call to Order

Meeting called to order at 7:02pm.

2. Approval of Agenda

Motion: Kim approved the agenda as circulated. Karen seconded. Carried.

3. Minutes of BVHS Council AGM (October 2, 2014) – Review & Approval

Motion: Francine motioned to accept the AGM Minutes of October 2, 2014. Kim seconded. Carried.

4. Chair's Report of Council Activities 2014/2015 – see attached

Motion: Kim moved to accept the Chair's report. Karen seconded. Carried.

5. Nomination & Election of Board Members for 2015/2016

Motion: Kim nominated Valerie McCracken to be elected as Chair for BVHS Council. Valerie accepted. There were no other nominations. Valerie became the 2015/16 Chair by acclamation.

Motion: Francine nominated Karen Packer to be elected as Vice Chair for BVHS Council. Karen accepted. There were no other nominations. Karen became the 2015/16 Vice Chair by acclamation.

Motion: Kim nominated Francine Wieliczko to be elected as Secretary for BVHS Council. Francine accepted. There were no other nominations. Francine became the 2015/16 Secretary by acclamation.

6. Other Business

No other business.

7. Adjournment

Meeting adjourned at 7:10pm

## **Council Chair's Report**

### **Annual General Meeting of Bow Valley High School Council - 7 October 2015**

#### **Meetings**

We held 8 meetings, including our May meeting and AGM. Meetings were typically held on Thursdays, two morning meetings (November and February) and six evening meetings (October, December, January, March, April and May) were held.

#### **Major Meeting Topics:**

- Scholarships & Bursaries – Jan Higgins and Jackie Hatton (BVHS Guidance Department) - January
- Anxiety in Students and Depression in Teens – Andre Nicholson and Jan Higgins (BVHS Guidance Department) - March
- Social Media Use & Abuse – Nikki Neave (RVS Family School Liaison) and Constable Chris Power (RCMP Constable) - April

#### **Council Activities:**

- Volunteer Coordination: volunteer sign-up sheet for parents/guardians, including the development of an online volunteer form still an objective.
- Staff Meals during Collaborative Conferences (March 12).
- Engagement with RVS:
  - Attendance on behalf of Bow Valley School Council at two RVS Joint Board of Trustees and School Council Meetings (November & April).
  - Attendance at School Council Focus Group – RVS 2015-2019 4YP (Nov 20) "What would strong parental involvement look like in your school?"
- Attendance at Attendance Area Community Consultation for Cochrane Community (February and May)

#### **Challenges:**

- Parent engagement in Council remains a high priority. We average approximately 4-8 parents at Council meetings and would like to increase these numbers; we will focus on encouraging the new Grade 9 parents to participate in council meetings.
- Volunteer Participation and Coordination remains a priority, we will continue to refine our methods to better identify and connect opportunities with volunteers.

I would like to thank Julia Grohn for serving as Vice-Chair and Francine Wieliczko for continuing in the role of Secretary.

Respectfully Submitted,  
Valerie J. McCracken, Chair