

## **Meeting Minutes**

Bow Valley High School Council

Annual General Meeting

September 15, 2022, 7:30pm

Learning Commons Bow Valley High School

1. Call to order : 8:26

2. Welcome and Introductions

Susan.B, Shane, Erin S, Fiona, Ihab, Nicola, Tracy.B, Tracy Brooker(TAB), Melinda, Tina

a. Introduction of Current Executive Members & Attendees

3. Approval of Agenda: Tina and Erin.S

4. Approval of Minutes from AGM September 16, 2021- Karen and Erin S

5. Council Reports

a. Council Chair: Kari Rose

b. Meeting Dates from 2020/2021 Year (2nd Thursday of each month)

September 16, 2021

January 13, 2022

October 14, 2021

March 10, 2022

December 9, 2021

May 12, 2022

- Report from Kari Rose ( past Chair)

The Bow Valley High School Council were eager to get together again in person at the beginning of the school year, but once again made the best of the situation and met via ZOOM. Fortunately we were able to pivot and could enjoy each other's company again in person as well as offer ZOOM interaction to help increase attendance at council meetings.

These monthly meetings proved to be unsuccessful in that we attracted less parent involvement in the 2021/22 school year within the school council. The purpose of these meetings is to provide the school community, parents and interested parties school administration and Rockyview Trustee reports,

updates, and information during the 2021/22 school year. We are hoping to ignite new inspiration and momentum for the upcoming 2022/23 year!

Ordinarily, BVHS School Council hosted a series of parent information sessions and we were able to offer a very special one this year even with restrictions in place.

### **Summary of Council Activities:**

Here are some of the highlights:

- i. Everything you need to know about scholarships and bursaries was presented by Sheila Bielert from Learning Support. Mrs. Bielert has compiled a very comprehensive list of scholarship and bursary information for students & parents. This information is available on the BVHS website & includes a Scholarship Directory, a powerpoint presentation, list of scholarships and bursary sites, etc. The full list of resources can be found at: <https://bowvalley.rockyview.ab.ca/career-center/scholarship-information/>
- ii. Attended RVS Joint School Council Meetings via ZOOM
- iii. Attended BVHS Open House
- iv. Council completed a letter which was delivered to The Minister of Education on behalf of Bow Valley School Council.
- v. Initiated an update to bylaws and operating procedures which were originally from 2003

### **Challenges:**

Maintaining an active parent presence on council is a challenge, and unfortunately we did not meet quorum at some meetings. Finding a role for council in the greater school environment can be a challenge, and it is my hope that future councils might have both the desire and the human resources to play a more active role in contributing in some manner to school life, whether it be through planning an event, coordinating volunteers, serving as a more robust forum for parent education and information, or whatever manner council might be of greater service to the school and its broader community.

### **Successes:**

As a group, we were present and involved in a number of school-based functions, and found opportunities to connect with a number of parents meaningfully.

As a council we would like to continue to engage more parents to attend Council meetings in the 2022/23 school year. We want to ensure all parents know they are invited to attend the meetings and that the meetings are a great place to meet other parents and find out what's going on at Bow Valley High School.

I would also like to say a huge thank you to Tina Pearson and Tracy Bruins for being integral partners on the council this past year. Also, Erin Sturgeon for organizing "We Got Mind" and stepping up as secretary when needed.

Sincerely,

Kari Rose

## 6. Elections

- a. Dissolution of Council -@ 8:33pm
- b. Nominations: Chair - Erin nominated Tracey A Brooker, 2nd by Nicola, Tracey accepted - Welcome Tracey
- c. Vice-Chair - Susan self nominated , 2nd by Tina P- Susan accepted - Welcome Susan
- d. Secretary - Susan nominated Tina- 2nd by Erin S- Tina Accepted- Welcome back Tina

## 7. Adjourn- 8:45pm

### Action Items:

- 1) **Chair:** Notify School Division in writing of all new and returning executive members.
- 2) **Chair:** Notify ASCA in writing (form on ASCA website) of new Chair and contact information
- 3) **Chair:** Meet with Principal
- 4) **Vice-Chair:** Source and distribute information on resources, support, training available for executive (if needed) such as ASCA, School Division, etc
- 5) **Vice Chair:** Arrange updating of website with new names and contact information
- 6) **Secretary:** Provide summary (or draft minutes) of meeting to all members and interested parties